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| **JOB DESCRIPTION** |
| **Civil Works Project Engineer/General service Manager Nigeria** |

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| **PRIMARY OBJECTIVE** | Responsible for the civil works project within the Siat group Subsidiaries in Nigeria including but not exclusively:   * Concrete foundation for equipment. * Industrial building * Concrete floor * Housing estate | | | |  |
| **KEY RESPONSIBILITIES** | * Prepare the specification and Bill of quantities (BOQ) with regards to civil works projects. * Help local subsidiary team with contractor selection. * Ensure that the execution of the civil work job will be done timely and in quality. * Work as a team with the group industrial project engineer * Liaise with the local civil works team in each subsidiary. * Develop innovations, improvements, objectives and plans for the department with the technical director. * Prepare with the Group Technical Director the civil works budget for the department. * Ensure that operations (including those of contractors) conform to environmental policies, guidelines and laws. * Ensure that operations (including those of contractors) conform to occupational health and safety policies, guidelines and laws. * Keep abreast of industry best practice. | | | |  |
| **KEY PERFORMANCE INDICATORS** | * Respect of execution time * Respect of Quality * Respect of budget | | | |  |
| **REPORTS TO** | * Nigeria CTO * Group CTO | | | |  |
| **DIRECT REPORTS** | * General service staff | | | |  |
| **OTHER RELEVANT INFORMATION** | * Open mindset for different cultures * English spoken and written / French is an asset | | | |  |
| **KEY WORKING RELATIONSHIPS** | * Local civil works manager * Project engineer (group level and subsidiary level) * Contractors * External engineering office and architects | | | |  |
| PROFILE-  REQUESTED BACKGROUND AND COMPETENCIES | * Hands on civil works engineer * Analytical and Planning skills * ability to interpret drawings * Concrete and metal structure knowledge * Degree Qualified : B.Eng, B.Sc etc or lower Technical Qualification With preferably 10 years of experience . | | |  | |
| IT skills | Office (Word, Exell, PPT,…)  Autocad  ERP. | | |  | |
| Language | French: fluent  English: Fluent | | |  | |
| ***Incumbent name :*** |  | ***Company Name and country*** |  | | |
| ***Start date*** | **ASAP** | ***Grade level*** |  | | |